

**82<sup>nd</sup> Technical Panel Meeting  
Approved Minute**

**Present (via conference call)**

David Sigsworth (DS) – CMA – (TP Chair)  
Amanda Hancock (AH) – CMA (TP Secretary)  
Jeremy Atkinson (JA) - CMA  
Ian Grundy (IG) – Pure Utilities  
Ewan Hardy (EH) – Lettermay  
Richard Lavery (RL) – Scottish Water  
Robin Donald (RD) – Castle  
Fraser Gourlay (FG) – Earls Gate Water  
Fiona Matheson (FM) - SWBS  
Steve Williams (SW) – Water Plus Ltd  
Catriona Blair (CB) – Veolia  
Cosmin Diaconita (CD) – WICS  
Chris Clark (CC) – Blue Business  
Patrick McCart (PMcC) – ADSM  
Matthew Glover (MG) – Wave  
Stewart Yardley (SY) – CBW

**Apologies**

**1. Minute**

AH advised that no comments had been received on the minute, and there were no comments received in the meeting. The minute from 18 February 2021 was approved by the meeting.

**2. Actions and Administrative Update**

AH advised that there had been two actions outstanding from the last meeting. AP513 was now closed as MCCP258 had been forwarded to WICS for consultation. AP514 asked WICS to provide a regulatory view on publishing consultation responses, and whether they would be willing to provide responses on the most recent consultations. AH confirmed that WICS had advised in advance of this meeting that this was not an issue for the TP, however stakeholders were free to publish their own responses on their own websites. WICS further commented that it would continue to publish summary responses and may, at some future point, consider publishing stakeholder responses

DS asked whether CD could provide some further insight into this response as Alan Sutherland stated at the round table discussion in December last year that consultation responses were published. He further noted that if not at the TP, where would these discussions take place as there is no other forum. CD advised that WICS felt these issues should be picked up directly with WICS and that stakeholders are free to publish their own responses on their websites. AH added that the new working group was specifically tasked to look at WCDS and financial resilience, and whilst there has been talk of a Stakeholder Forum being set up, this has not been done to date, and there are no Terms of Reference established at this time. A number of the recent consultations have picked up on the market framework and the functioning of the Market and this sits naturally in the TP / MPF. CD had no further comments on the topic.

AH noted that there were no proposals withdrawn or rejected since the last meeting. Three change proposals had been implemented in the March release, MCCP255, MCCP256 and MCCP258. There were no Commission changes introduced or implemented since the last meeting.

AH noted two new bulletins had been issued since the last meeting. BU143, was published on the 9<sup>th</sup> of March on Cyber Security and BU144 was published on the 23<sup>rd</sup> March covering the March Release. No Guidance notes have been issued since the last meeting.

### 3. Change Proposals in Progress

AH noted that there were no change proposals currently in progress.

### 4. New Change Proposals

#### MCCP259 SPID Transfers

AH advised that this CP has been developed via the working group and then presented to the MPF in February along with user requirements. AH has been discussing this proposal with stakeholders via the stakeholder calls, specifically looking for feedback on how the market deals with cancellations when a SPID is in contract. AH also sought views from WICS on this issue, and they were content that this was an issue for participants to resolve and therefore had no comment, only to stress that the customer should be put at the forefront of any decision. CAS were also asked for input into this discussion and felt a number of the changes were positive and should hopefully improve the customer experience but added that it was important that LPs communicate with their customers when they are looking to block a transfer, and that they provide a method of contact should the customer wish to discuss the issue further with their LP.

AH asked the meeting to vote on which of the three options it wished to proceed with. SY asked for a few points of clarification in the first instance. Where the term contract was used, it appeared to infer all contracts should be written, whereas some LPs use oral contracts. AH noted that this had been picked up as part of the working group and as a result, this had been incorporated into the definition of contract which referred to an explicit contract rather than written, for the sole purpose of including verbal contracts.

SY also asked whether an LP could block a transfer where the incoming LP had provided 20 business days' notice. AH clarified that the process at a wholesale level was reflecting what was happening at a retail level. FM noted that this seemed to shift from original discussions. AH advised that this came about as a result of concern being raised about whether a transaction in a wholesale system could legally be used to terminate a contract between two parties. Alternatively, if an LP had a Letter of Authority (LOA), then this could be used to evidence customer consent. Following a lengthy discussion, AH took an action to take the proposal away and update it based on comments discussed in the meeting. This would then be circulated to the group for approval offline.

**AP515**

**CMA to update MCCP259 and re-circulate to the TP for approval offline.**

#### **MCCP260 PPDISC SPIDS**

This CP was passed from the earlier MPF meeting following discussion on the impact on participants. The meeting was asked to vote on the proposal with a view to adding it to the September 2021 Release. The meeting unanimously voted in favour of this proposal. AH to prepare final report and forward to WICS for consultation.

**AP516 CMA to prepare final report for MCCP260 and forward to WICS for consultation.**

#### **MCCP261 Updates to the T12 Transaction**

This CP was passed from the earlier MPF meeting following discussion on the impact on participants. The meeting was asked to vote on the proposal with a view to adding it to the September 2021 Release. The meeting unanimously voted in favour of this proposal. AH to prepare final report and forward to WICS for consultation.

**AP517 CMA to prepare final report for MCCP261 and forward to WICS for consultation.**

#### **MCCP263 Removal of redundant charge components**

This CP was passed from the earlier MPF meeting following discussion on the impact on participants. AH noted that the CMA took an action to look into the retention of the LUVA functionality as a mechanism for use on future changes. The meeting was asked to vote on the proposal with a view to adding it to the September 2021 Release. The meeting voted in favour of this proposal. Once clarification provided, AH to prepare final report and forward to WICS for consultation.

**AP518 CMA to provide an update to the group on whether the LUVA flag should be retained. Then CMA to prepare final report for MCCP263 and forward to WICS for consultation.**

## **5. Forward Planning Report**

AH highlighted that two CMACPx's had been delivered in the March Release, CMACPx207 which brings the R4 settlement run on system and CMACPx210 which was an additional service for SWW which switched off Roads Drainage in line with the changes introduced on 1<sup>st</sup> April through the Wholesale Charges Scheme.

AH confirmed the MCCPs discussed today had provisionally been added to the September release, however if there are any issues raised, they can be pushed out to March.

AH advised that with the re-introduction of performance charges, £49k had been added to the performance charge funds, highlighting that the cap for this financial year was set only for Q4 ensuring that any penalties incurred in Q1-3 have no bearing on Q4 charges.

AH noted that the Technology Refresh Project is proceeding according to plan and budget. We are approximately halfway through the first tranche of funding (£227k). The initialization phase is complete, and the project is currently in the design and development phase. Work on the new database structure is leading to the discovery of a number of additional potential benefits from applying the bi-temporal design approach, for example, with respect to the future management of error messages and customer name changes.

## 6. Commission Update

CD confirmed that WICS had published the consultation document on WCDS II and financial resilience at the start of April. WICS has taken a step back and asked LPs to draft the corresponding license conditions, providing an update to LPs to collaborate and own changes. WICS has also made Shepherd and Wedderburn available to support the group.

CD advised that an extension has been provided for responses. The revised deadline is 7<sup>th</sup> May. CD advised that there will be a further workshop organised in the next week allowing participants the opportunity to ask questions or seek clarifications on the consultation document. AH asked if all documents required for the workshop could be issued to the Market in advance of the session.

IG asked if the updated financial resilience criteria could be published in advance of this workshop. RL would endeavour to do so, provided WIC were in agreement with the proposal.

## 7. Any Other Business

No AOB had been raised, and there was none raised in the meeting.

There being no further business, DS closed the meeting.

### Action Summary

Action	Subject	Update
<b><i>From the minute of the 81<sup>st</sup> Meeting (18 February 2021)</i></b>		
<b>AP513</b>	CMA to forward M CCP258 and Final Report to WICS for consultation.	Complete
<b>AP514</b>	WICS to provide a regulatory view on publishing consultation response (in full rather than a summary), and whether they could provide these to the Market for the last few consultations as well as moving forward.	WICS advised that this isn't an issue for the TP, however stakeholders are free to publish their responses on their own website. The Commission will continue to publish a summary of responses. WICS may at some point in the future consider publishing stakeholder responses.
<b><i>From the minute of the 82<sup>nd</sup> Meeting (22 April 2021)</i></b>		
<b>AP515</b>	CMA to update M CCP259 and re-circulate to the TP for approval offline.	Complete – currently under consultation on WICS website.
<b>AP516</b>	CMA to prepare final report for M CCP260 and forward to WICS for consultation.	Complete – currently under consultation on WICS website.

<b>Action</b>	<b>Subject</b>	<b>Update</b>
<b>AP517</b>	CMA to prepare final report for MCCP261 and forward to WICS for consultation.	Ongoing – additional legal drafting provided so being presented to June TP for approval.
<b>AP518</b>	CMA to provide an update to the group on whether the LUVA flag should be retained. Then CMA to prepare final report for MCCP263 and forward to WICS for consultation.	Complete – AH notified LPs that it was not cost effective or pragmatic to re-introduce redundant functionality back into charging parameters.